## How do I get started?

## Before you get started...

Make sure you gather the information you'll need:

 Your date of birth, email address, phone number and mailing address.

Be sure you have access to a computer or tablet with internet. The program will not work from a phone.

Then, follow these steps.

- 1. Choose the career path that best fits your goals.
  - Go to the Ed2Go enrollment website at <a href="http://www.ed2go.com/mcdonalds/">http://www.ed2go.com/mcdonalds/</a>.
  - Want to know more about the 9 career paths available to you? Click "Learn More or Enroll Now" to find out more about each career path.

## 2. Enroll in Career Online High School.

- Click on the "Enroll in Part 1 Prerequisite of your chosen career path" link.
- Click on "Continue Enrollment."
- If you are a new student, click "Create a New Account."
  - You will need to fill in your information, and your title, date of birth, contact number and address. Click "Submit."
- Within 1 business day, you will get an email from Ed2Go confirming your enrollment. This email will also have instructions on how to request Tuition Assistance.
- Once you've requested <u>Tuition Assistance</u>, check your email for confirmation that your request was approved.

## 3. Take your classes and get your degree!

- Log in to your Ed2Go account and click on "Enter my classroom" on the home page.
- Start by completing "Part 1: Prerequisite." Remember, you only have 2 weeks to take this course!
- Request transcripts. When you begin "Part 2" your Academic Coach will call you and explain how to get transcripts from past schools so that you get credit for courses you already took.
- Complete "Part 2" of the program within 18 months.

If you have questions or need help signing up contact us at Archways to Opportunity@us.mcd.com.

